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# BACKGROUND INFORMATION

## Partner country

Republic of Serbia

## Contracting Authority

Institut za javno zdravlje Vojvodine, Futoška no. 121, 21000 Novi Sad

# OBJECTIVE, PURPOSE & EXPECTED RESULTS

## Purpose of the Contract

The purposes of this contract are as follows:

* Purpose 1: to organize services related to cleaning and maintenance of 10 mosquito killer billboards in period of 7 months in Novi Sad area

## Results to be achieved by the Contractor

* Result 1: organized services related to cleaning and maintenance of 10 mosquito killer billboards in period of 7 months in Novi Sad area

# ASSUMPTIONS & RISKS

## Assumptions underlying the project

N/A

## Risks

Level of risks is not high. Risk is related to potential misunderstandings between the Contracting Authority and Contractor. Risks can be prevented with good communication between Project manager and project team members and the Contractor.

# SCOPE OF THE WORK

## General

### Project description

Project title is Mosquito Control in Cross-border Area 2. Main programme objective which should be achieved is “To improve the quality of facilities, services and skills in the area of public health and social care”. Lead partner in project with acronym MOS-Cross2 is Nastavni zavod za javno zdravstvo Osječko-baranjske županije. Project duration is 24 months.

Every year, there is greater number of mosquito borne diseases-MBD cases reported in Europe, the most dangerous- malaria, with global effects. The consequences of climate changes are evidenced by frequent floods that provide excellent preconditions for the increase of mosquito population in the region since mosquitos need water for their development. Since 2010 the project area faces a serious problem related to the presence of malaria, chikungunya and dengue fever that in some cases ended with unfortunate deaths of some patients. During the implementation of MOS-Cross1, public awareness was raised and the first data on MBDs were gathered. Moss Cross2 is build on this knowledge and raised institutional capacities gained during Mos Cross1. It will include new viruses and pathogens: malaria, chikungunya and dengue fever. The “Upgraded Joint emergency protocol in case of MBD epidemic outbreak” will be introduced to added project areas. The overall objective is to improve public health services with regards to MBDs by introducing a monitoring system with the aim of ascertaining the presence of invasive mosquito species and control in the cross-border area.

### Geographical area to be covered

Novi Sad, AP Vojvodina, Republic of Serbia

### Target groups

Citizens, researchers and public institutions.

## Specific work

Contractor is obligated to organize all required services according to next characteristics:

* To organize cleaning of each mosquito killer billboard min. 1 time per each month. Cleaning must be realized in line with all ecological and medical measures related to mosquito treatment.
* To check battery and power supply for each mosquito killer billboard min. 1 time per each month.
* To top up each mosquito killer billboard with CO2 gas. Gas will be provided by the Contracting Authority in Novi Sad, Futoška no. 121.

Contractor is obligated to safely remove all killed mosquitos and to inform the Contracting Authority in line with eventual problems related to functioning and/or other.

## Project management

### Responsible person

Insitut za javno zdravlje Vojvodine, Futoška no. 121, 21000 Novi Sad – Prof. dr Vladimir Petrović as Acting Director and Prof. dr Sanja Bijelović as project manager.

### Facilities to be provided by the Contracting Authority and/or other parties

N/A

# LOGISTICS AND TIMING

## Location

Place of performance: Novi Sad area, AP Vojvodina, Republic of Serbia

Contractor shall perform his tasks: at his own premises and public places in Novi Sad area.

## Start date & period of implementation

The intended start date is **January 11th 2023** and the period of implementation of the contract will be **7 months** from this date. Please see Articles 19.1 and 19.2 of the Special Conditions for the actual start date and period of implementation.

# REQUIREMENTS

## Staff

### Key experts

N/A

### Non-key experts

CVs for non-key experts should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles.

The Contractor must select and hire other experts as required according to the profiles identified in the Organisation & Methodology and/or these Terms of Reference. All experts must be independent and free from conflicts of interest in the responsibilities they take on.

### Support staff & backstopping

The Contractor will provide support facilities to their team of experts (back-stopping) during the implementation of the contract.

Backstopping and support staff costs must be included in the fee rates.

## Office accommodation

Office accommodation is to be provided by the Contractor and costs are included in the contract value.

## Facilities to be provided by the Contractor

N/A

## Equipment

**No** equipment is to be purchased on behalf of the Contracting Authority / partner country as part of this service contract or transferred to the Contracting Authority / partner country at the end of this contract. Any equipment related to this contract that is to be acquired by the partner country must be purchased by means of a separate supply tender procedure.

# REPORTS

## Reporting requirements

Please see Article 26 of the General Conditions. There must be a final report accompanied by an a final invoice at the end of the period of implementation of the tasks.

To summarise, in addition to any documents, reports and output specified under the duties and responsibilities of each key expert above, the Contractor shall provide the following reports:

|  |  |  |
| --- | --- | --- |
| **Name of report** | **Content** | **Time of submission** |
| 1st Interim report | Service realized and outputs reached in period from January 11th 2023 to May 10th 2023 | Up to May 10th 2023 |
| Final Report | Service realized and outputs reached in period from May 11th 2023 to August 10th 2023 | Up to August 10th 2023 |

## Submission & approval of reports

**2 copies** of the Interim report and Final report referred to above must be submitted to the Contracting Authority. The report must be written in English.

Approval of the Final report will be done by Prof. dr Sanja Bijelović as Project manager.

# MONITORING AND EVALUATION

## Special requirements

N/A